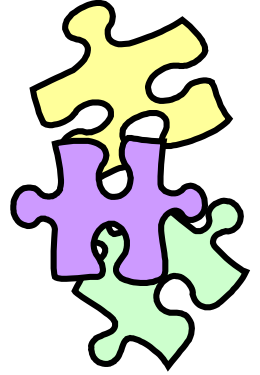


Committee Guidelines for SACS Team Standards

1. Each committee should be made up of at least 5 and no more than 7 people. Your team should represent the following groups:

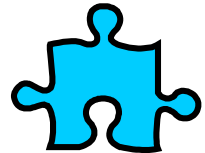
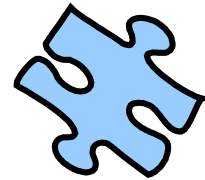
- District Office (Chair usually)
- School administrator (s)
- Teacher(s)
- Other school staff (guidance, media,etc)
- Support Staff from the schools
- Parent
- Business Partner



2. The purpose of the team's work is to identify what evidences exist to support that Abbeville County School District meets the standard based on meeting the indicators. You will describe these "evidences", but you will not make a collection of them.

Evidences may be:

- Behaviors
- Communications
- Events
- Actions
- Documents
- Data/results
- Observations, etc.



Evidences must be fair, reliable, and valid.

- Evidence not opinion
- Evidence is factual descriptions that do not contain opinions, interpretations or personal preferences
- Opinions are interpretations that are filtered through bias, beliefs, etc.
- Self assessment is the most important part.
- Be strategic. Collect evidences that align and informs with what is being assessed. Match it to standards and goals.

3. We are looking for quality not quantity! Your group may only need to meet a few times.

4. The chair is responsible for pulling together with the assistances of the team members your part of the plan and keeping a record of meeting times and dates.

5. The final copy needs to be emailed to Sherri Smith at (slsmith@acsd.k12.sc.us) .

