

Abbeville County School District
Office of Human Resources/Public Information
400 Greenville Street
Abbeville, SC 29620

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Assistant Superintendent

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The Abbeville County School District is accepting letters of interest and updated applications/resumes for the following *anticipated* position for the 2008-2009 school year until filled.

Position Title: Speech Therapist

Department: District
Reports to: Coordinator of Special Services

Overview

Serves as communication specialist who works with both the general education and special education population with language handicaps, articulation deficits, dysfluencies and voice disorders.

Essential Duties and Responsibilities

- Consult with parents, teachers, or pupils.
- Provide assistance to teachers and parents in implementing interventions.
- Conduct speech Improvement/Language Development classes.
- Conduct weekly therapy sessions in small groups.
- Conduct weekly individual sessions.
- Conduct daily group therapy sessions.
- Conduct daily individual sessions.
- Accept referral from other agencies and teachers.
- Record keeping duties include development and updating of I.E.P.'s on each individual served, as well as, annual reviews, conferences, final therapy reports, and Medicaid documentation.
- Make necessary referrals to other agencies for further evaluation.
- Conduct mass screening of procedures for the district and transitioning services.
- Participate in student support as needed.
- Conduct appropriate assessments (formal/informal) of speech and language skills.
- Develop long-range plans and goals based evaluations.
- Mentoring of new speech/language therapists.
- Other duties as assigned by the supervisor.

Supervisory Responsibilities

- Supervises students

Qualification Requirements

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Education and/or Experience
- S.C. Certification in speech and language pathology.

Language Skills

- Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers and the general public.

Mathematical Skills

- Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plain and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.
- Reasoning Ability
- Ability to define problems, collect data, establish facts, and draw valid conclusions.
- Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

Other Skills and Abilities

- Ability to apply knowledge of current research and theory to instructional programs; ability to plan and implement lessons based on division and school objectives and the needs and abilities of students to whom assigned. Ability to establish and maintain effective working relationships with students, peers, parents, and community; ability to speak clear and concisely in written or oral communication.

Physical Demands

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee is occasionally required to walk and reach with hands and arms. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision. While performing the duties of this job, the employee will continuously hear conversation in a quiet and/or noisy environment. Employee must be able to distinguish the difference between bells, buzzers, beeps, etc.

Work Environment

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- The noise level in the work environment is usually quiet to moderate. The employee is continuously interacting with the public, staff, and students. The employee is directly responsible for the safety, well-being and work output of the students.
- The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Abbeville County School District is an Equal Opportunity Employer

If you have any questions, please call the Office of Human Resources, (864) 366-5428, Ext. 1040.